


1. Portfolio summary

Cllr. Martin Tett, Leader of the Council


Financial Performance – Leader Portfolio

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE	6,385	6,262	-123	-1.9%	

REVENUE – COMMENTS

Overall the Leader portfolio delivered an underspend of £123k (-1.9% of budget) at outturn. The underspend largely relates to:

- £66k surplus in Business Intelligence (lower staff costs)
- £51k surplus across Employee Representation, Chief Executive's Office and Growth and Strategy.


Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
CAPITAL					
Released	13,370	11,561	-1,809	-13%	
Unreleased	1,420	0	-1,420	-100%	
Income	-12,771	-10,211	2,560	-20%	

CAPITAL - COMMENTS

There was an overall underspend against the Capital cash limit for the year of £3.3m of which £1.4m was unreleased capital funds. The main variations were:

- £467k slippage and £550k underspend on the Broadband scheme, which has already been built into the future Capital Programme
- £1.2m slippage on the High Wycombe Town Centre & Transport Strategy LEP project
- £732k slippage on the Waterside North development
- £618k slippage on the Stocklake Link Road LEP project


Financial Performance – Community Engagement and Public Health

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE – Community	10.070	10,083	13	0.1%	
- Public Health	0	0	0	0%	

REVENUE – COMMENTS

Overall Community Engagement & Public Health has delivered an overspend of £13k at outturn. The main variances are an overspend of £158k in the Contact Centre as a result of delays in the complete of the Maintain My Street project to allow the release of savings. This is largely offset by:


- £115k underspend across a number of Communities cost centres.
- £28k underspend across universal youth services.

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
CAPITAL					
Released	482	216	-267	-55%	
Funding	-30	0	30	-100%	

CAPITAL - COMMENTS

The £267k underspend is largely due to slippage on the Halton Environmental controls project (£157k) and the Aylesbury Library Self-service project (£107k).


Financial Performance – Health & Wellbeing Portfolio

Type	Budget for year £000	Outturn £000	Variance		
			£000	%	
REVENUE	127,315	129,130	1,815	1.4%	

REVENUE – COMMENTS

The Health and Wellbeing portfolio has an overspend of £1.8m at year end and comprises the following variances from the budget;



- £2.2m overspend on the closure of Bucks Care
- £1.7m overspend on internally provided services as a result of spend incurred after Bucks Care ceased trading
- £2.5m underspend in Older People, £2.2m of which is due to savings on the termination of the Bucks Care Contract
- £0.6m underspend in Assessment and Care Management from recruitment freeze and BCF funding
- £0.6m underspends across Social Isolation (£199k), Health & Wellbeing (£163k) , Specialist Services (£122k) and Physical and Sensory Disability (£104k)
- £0.2m overspend in Learning Disability. A £1.6m overspend in Day Services is largely offset by underspends in residential care (£0.7m), supported living (£0.5m) and direct payment recovery (£0.1m)

Type	Budget for year £000	Outturn £000	Variance		
			£000	%	
CAPITAL					
Released	74	37	-37	-50%	
Unreleased	740	0	-740	-100%	

CAPITAL - COMMENTS

The underspend against released budgets reflects the current position in relation to Day Care investments. Unreleased budgets reflect projects which have slipped for Supported Living accommodation and for Wycombe Day Centre development.

Financial Performance –Children’s Services and Education and Skills Portfolio including Client Transport

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE					
Children’s Services	56,509	58,012	1,503	2.7%	
Education & Skills	30,621	32,809	2,188	7.1%	



REVENUE – COMMENTS

Children’s Services

Children’s social care overspend is significantly less than forecast at the end of Quarter 1 of 2016/17 (c. £3m). Management actions have contributed very strongly to the improved position. E.g. residential costs reducing through improved gatekeeping, accountability and care planning resulting in there being fewer children currently in residential care than in any of the last 6 years, and the number of children entering residential care is the lowest for 8 years. The underlying demand pressures have been reflected in the MTFP for 2017-21 and with the C4C programme should be much better placed to manage within budget in future.

Education and Skills including Client Transport


The largest pressures are due to increased demand as a result of SEND reform since 2014 combined with significant price increases in SEND transport (Taxi contracts). This has been reported all year and has been addressed in the MTFP for future years. The area is in the scope of the Integrated Transport project as well as the Change for Children programme.

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
CAPITAL					
<u>Children's Services</u>					
Released	62	53	-9	-14%	
<u>Education & Skills</u>					
Released	34,320	34,352	32	0.1%	
Unreleased	1,553	0	-1,553	-100%	
Income	-13,423	-4,943	8,480	-63%	

CAPITAL – COMMENTS

£1.6m slippage relates to unreleased schemes as no actual costs are recorded here, only against released projects. Released expenditure has a net overspend variance of £32k made up primarily of an overspend of £2.8m on School Property Maintenance, offset by underspending on Primary and Secondary School Places (£1.8m and £0.5m respectively) and the Provision of Early Years (£0.7m).

Financial Performance – Resources Portfolio

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE	24,943	23,743	-1,200	-4.8%	


REVENUE – COMMENTS

Overall the Resources portfolio is showing a surplus (underspend) of £1,200k (4.8% of budget).

Business Services Plus (BSP) is showing an underspend of £220k, which comprises a number of under- and overspends. There were underspends in Commercial Team, Technology Services, Finance, HR, Legal and Property Operations, the latter having unbudgeted income of £257k relating to the Crown Court which was received in March. There were overspends in:

- Payroll (£182k). Income from LB Harrow for joint working and schools / academies will be delivered in the new financial year.
- Property Consultancy (£117k). This was partly as a result of unbudgeted pressures in the repairs & maintenance contract, and partly due to increased expenditure on surveys.
- Health & Safety (£103k). The historic underfunding on staffing continued to impact the team’s ability to deliver and sell their services. This is an area that will be addressed in the new financial year.
- Corporate Business Support (£46k), as a result of anticipated staffing reductions through P2P not having materialised because of delays with suppliers’ e-invoicing.

HQ is showing an underspend of £989k. This is all within Assurance and comprises savings on surplus properties together with exceeding income targets in relation to acquisitions of commercial properties.

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
CAPITAL					
Released	48,919	48,286	-633	-1%	
Unreleased	1,296	0	-1,296	-100%	
Income	-42,152	-770	41,382	98%	

CAPITAL - COMMENTS

Property has an underspend / slippage of £239k on its released expenditure budgets. This consists mainly of:

- Overspend on Amersham Area Office (£115k) reflecting adjustments made to the budget resulting from the capitalisation review. The overspend will be carried forward into 17-18.
- Underspend / slippage on Agricultural Estate (£312k) where spend is linked to a long lease for which minimal benefit will be derived. This relates to repairs and maintenance for a listed barn. No progress due to possible disposal.
- Underspend on Orchard House / Southern Area Office (£298k) due to delays in the scheme resulting from scope and usage reviews linked to affordability of the overall scheme.


Unreleased budgets for Green Park (£436k), NCO Mezzanine Rooms refurbishment (120k), Additional Lift at NCO (£110k) and Orchard House (£88k) were not required in-year. This was to be expected, pending further work on the business cases to seek release of the monies.

Income budgets were not achieved, though this primarily relates to the purchase of the investment properties, which were funded through corporate borrowing, so this is not a true variance.

Technology Services has a net underspend of £920k, with slippage on eleven projects. While purchase orders were raised on many projects, the contractor was not able to deliver and complete work by year-end, resulting in slippage. There was a £49k overspend on Future Shape, with additional expenditure on Digital Infrastructure Development. Carryforward of slippage amounts will be subject to satisfactory reports being prepared and agreed by Asset Strategy Board in May.

Unreleased budget for Future Shape (£543k) was not required in-year, pending further work on the business case, expected in the new financial year.


Financial Performance – Planning & Environment Portfolio

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE	11,175	11,113	-62	-0.6%	

REVENUE – COMMENTS

Overall the Planning & Environment portfolio has an underspend for the year of £62k (0.6% of budget):

- An overachievement of Agricultural Estates income of £78k against the budget of £534k income.
- Energy & Resource Strategy has an underspend of £107k resulting from lower consultancy fees for Green Economy, underspend on feasibility monies partially offset by greater biomass boiler costs.
- Planning & Environment overspend of £95k, resulting from increased staffing costs, legal costs and software costs offset by an increase in Enforcement and Planning Application fees net income and partnership funds not drawn down and held for use in 17/18.
- Business Improvement & Delivery – overspend of £61k due to staffing costs.
- Business Strategy & Commercial Development - £204k over, covered by underspends elsewhere in the portfolio and realigned for 17/18.
- Waste Management – £554k underspend. The main savings are from: biowaste with lower gate fees and a reduction in waste tonnage; trade waste income; and an underspend on recycling credits.
- Finance and TEE Corporate Overheads - overspend of £134k resulting from agency costs and resourcing SLA costs.
- Digital and Strategic Options Appraisal savings overspend of £151k covered by alternative savings in the business unit.

Type	Budget for year £000	Outturn £000	Variance		
			£000	%	
CAPITAL					
Released	174,686	175,289	603	1%	
Unreleased	352	0	-352	-100%	
Income	-1,332	-1,360	-28	2%	

CAPITAL – COMMENTS

- The outturn is an overspend of £223k:£365k overspend on High Heavens waste transfer station scheme as a result of accelerated spend on the project in relation to the compulsory purchase order.
- Underspends on flood defence schemes, biowaste treatment, ad hoc waste shredder and biomass boilers totalling £142k are being reviewed and where these budgets are required to complete the schemes, slippage will be applied for.
- Energy from waste – capital scheme completed with a net payment of £181.5m made on 24 June 2016. £864k reduction in cost of High Heavens waste transfer station has been accounted for along with £3.68m no longer required for Amersham waste transfer station.


Financial Performance – Transportation Portfolio

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
REVENUE	27,368	27,322	-46	-0.2%	

REVENUE – COMMENTS

Overall the Transportation portfolio has underspent by £46k (0.2% of budget).

- £32k underspend on Highways Development Management, due to staff vacancies and an increase in section 38 and section 278 income partially offset by greater consultant costs to cover the staff vacancies.
- £58k overspend on Transport Strategy, due to reduced income and a provision for costs not included on creditors list at the end of 15/16.
- £38k underspend on devolution due to lower staffing costs
- £217k underspend on Highways Client due to staff vacancies and TfB contract spend due to efficiencies and risk not materialising
- £30k overspend on staffing costs within Infrastructure Strategy & Planning
- £232k overspend on digital and strategic options appraisal, covered by alternative savings within the portfolio
- £42k overspend on Growth and Strategy Development, principally temporary staffing costs which were due to be offset by income.
- £137k underspend on Client & Public Transport due to additional income from historic depot charges and public transport

Type	Budget for year £000	Outturn £000	Variance		Performance
			£000	%	
CAPITAL					
Released	26,154	20,206	-5,948	-23%	
Unreleased	495	0	-495	-100%	
Income	-2,742	-611	2,131	78%	

CAPITAL - COMMENTS

The overall capital position shows an underspend/ slippage for Transportation of £4,313k (18%)

- £354k underspend on East West Rail will be carried forward in the slippage review and forms part of the Council's contribution to EWR.
- £31k underspend on developer funding schemes will be reviewed in the slippage review and reflect income from developers ahead of full delivery of the schemes.

- £260k overspend on Westbourne Street will be carried forward into 17/18 and funding delays resolved.
- £505k underspend on George Green junction traffic signals. This scheme will be carried forward and delivered in 17/18.
- The remaining underspend relates primarily to the strategic highway maintenance budget, street lighting column replacement, footway repairs. This underspend against budget was reported very late in the year (in March). A review has taken place and a revised process has been agreed and signed off. Plans are being prepared to update the programme for 17/18.

2. Corporate Costs

Corporate Costs has a reported outturn of a £10.1m underspend

The Corporate Costs part of this budget area has underspent by £5.6m, largely as a result of contingency budgets that have not been required during the year. A breakdown of the Contingency budget position can be found in section 3 of this appendix.

Treasury Management & Capital Financing outturns £4.8m better than budget largely due to the revision of the Minimum Revenue Provision (MRP) policy within the year, which resulted in an underspend of £3.6m, alongside a reduction of approximately £1.0m in borrowing costs due to the active borrowing approach taken in light of the availability of low cost borrowing during the year.

External funding has out turned £0.32m lower than budgeted due to lower than expected due to lower receipts than budgeted for business rates.

3. Contingencies

	Original Budget	Allocated	Revised Budget	Spend	Un-allocated
	£'000	£'000	£'000	£'000	£'000
Budget Risk Contingency					
Inflation	175	- 175	-		-
Pay inflation - BCC	1,964	- 1,821	143		- 143
Risk on MTP proposals	1,500	- 205	1,295		- 1,295
National Living Wage	3,000	- 1,138	1,862		- 1,862
Total	6,639	- 3,339	3,300	-	- 3,300
Service Risk Contingency					
Older People care package choices	100		100		- 100
Social Care pressures	500		500		- 500
Demographics - H&W	1,000		1,000		- 1,000
Demographics - CS	300	- 300	-		-
Winter Maintenance	300		300	300	-
Waste Contingency	1,000		1,000	1,000	-
Childrens safeguarding - high cost placements	500		500		- 500
Total	3,700	- 300	3,400	1,300	- 2,100
Redundancy Contingency					
Redundancy Contingency	700		700	489	- 211
Total	700	-	700	489	- 211
Total Contingencies	11,039	- 3,639	7,400	1,789	- 5,611

4. Payment targets – 10 day payments

Portfolio (Target 87%)	Invoices Paid	Paid Late	%age paid on time
Health & Wellbeing	23,606	379	98.4%
Children's Services	18,062	537	97.0%
Education & Skills (LA)	13,387	230	98.3%
Education & Skills (DSG)	3,343	204	93.9%
Community Engagement	9,602	109	98.9%
Leader	966	27	97.2%
Planning & Environment	1,882	84	95.5%
Resources	11,203	1,026	90.8%
Transportation	3,073	85	97.2%
Year To date	85,124	2,681	96.9%

5. Outstanding Debt

		Aged Debt				Total Due
Portfolio	1 - 30 Days	31 - 60 Days	61 - 90 Days	>90 Days		
Secured						
	Health and Wellbeing	15k	27k	107k	2,230k	2,379k
	Children's Services	0k	0k	0k	57k	57k
	Portfolio Not Determined	0k	0k	12k	17k	28k
	Resources	0k	1k	0k	6k	7k
Secured Total		15k	27k	119k	2,309k	2,470k
Unsecured						
	Health and Wellbeing	173k	408k	403k	2,002k	2,986k
	Children's Services	20k	0k	0k	447k	468k
	Education and Skills	137k	5k	10k	465k	618k
	Community Engagement	9k	0k	2k	29k	40k
	Leader	114k	0k	3k	0k	117k
	Below the Line	0k	0k	311k	68k	379k
	Portfolio Not Determined	-61k	-40k	-28k	-398k	-527k
	Resources	71k	52k	101k	620k	843k
	Transportation	450k	56k	7k	527k	1,040k
	Planning & Environment	17k	14k	2k	151k	184k
Unsecured Total		931k	496k	810k	3,911k	6,148k
Grand Total		945k	523k	929k	6,220k	8,618k

6. General Reserves

		£m	£m
	General Fund at 1 April 2016		17.383
Add	Budget Roll Forwards	0	
	Current underpend	6.020	
	Budgetted contribution to GF	1.105	
			7.125
Less	Planned use of Reserves in MTP	0	
			0
	General Fund at 31 March 2017		24.508